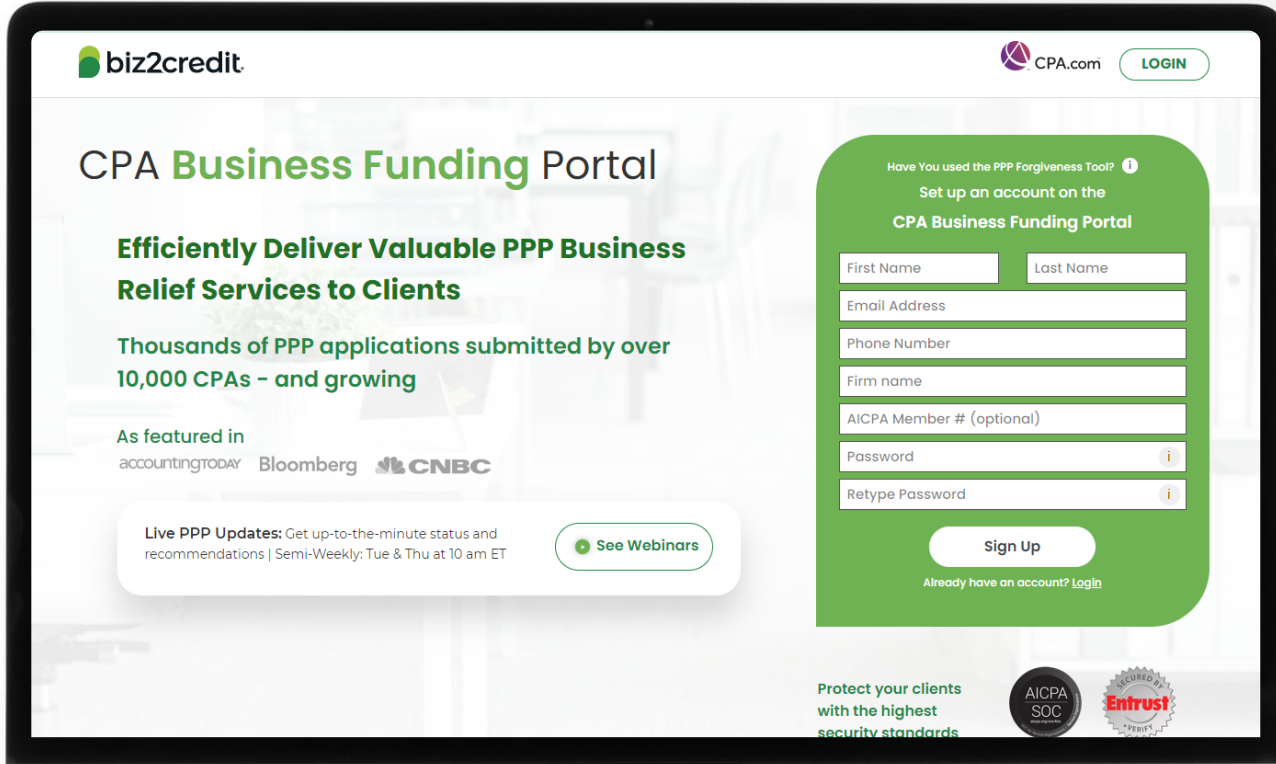




CPA **Business Funding** Portal

Live PPP Service Updates

February 25, 2021



biz2credit

CPA.com **LOGIN**

CPA Business Funding Portal

Efficiently Deliver Valuable PPP Business Relief Services to Clients

Thousands of PPP applications submitted by over 10,000 CPAs - and growing

As featured in
accountingtoday | Bloomberg | **CNBC**

Live PPP Updates: Get up-to-the-minute status and recommendations | Semi-Weekly: Tue & Thu at 10 am ET

[See Webinars](#)

Have You used the PPP Forgiveness Tool? ⓘ
Set up an account on the
CPA Business Funding Portal

First Name Last Name

Email Address

Phone Number

Firm name

AICPA Member # (optional)

Password ⓘ

Retype Password ⓘ

Sign Up

Already have an account? [Login](#)

Protect your clients with the highest security standards



Operational Updates from the CPA Business Funding Portal Team

Updates to Your Experience

Featured

- ✓ New 2483 Forms (1.17 version)
- ✓ Error code messages on View Application page
- ✓ Sort dashboard by applications
- ✓ Updates to PPP forgiveness
- ✓ PCPS Pro Tips in PPP application process
- ✓ Add ACH details for clients (Paid subscribers)
- ✓ Status sync with client dashboard enhancements
- ✓ Resource hub now available
- ✓ New client dashboard views
- ✓ Updated status descriptions
- ✓ Loan amount & E-Tran on View Application page

MOST COMMON VALIDATION ERRORS

PHASED RELEASE OF ERROR CODES IS NOW IN PROGRESS

65+

Different types of SBA Validation Error have been observed in the program so far.

Error Code	Detail
E0094	Our automated routines have determined that there is a mismatch between business TIN/SSN and Borrower TIN/SSN. Please ensure that the correct TIN/SSN type is selected for the business and all principals.
E00204	Please ensure you are applying to the SBA as a second draw. We have detected that you are attempting to process this loan as a First Draw and our system detected that you already have a PPP Loan. Error:
E0196	Our automated routines have determined that there is likely a problem with the principal ownership percentage. Please ensure that the ownership percentage for this business type equals 100%.
E0004	For a Second Draw PPP Loan, you must provide the First Draw (or original PPP) loan number.

There is no definitive guide to resolving all of these from the SBA at this time.

Biz2Credit Steps to Identifying Error Resolutions

1. Identify error;
2. Prioritize based on frequency;
3. Update application and resubmit (automatic);
4. Identify errors available for borrower resolution;
5. Provide suggested resolution on dashboard for borrower.

PPP Error Resolution Strategy

Resolved by Biz2Credit

Resolution through Lender Certification

Only applies to Compliance Check Errors and Hold Codes. **Does not apply** to Validation Errors reported by SBA at the time of submission.

Resolution through Resubmission

For Validation Errors Biz2Credit automatically reprocesses applications to the SBA when a technical solution appears feasible.

Resolved with Borrower

Resolution for Duplicate Loans

SBA review is required following Lender discussion with borrower of potential causes for duplicate loan request notice.

Corrections to Application Data

The borrower can adjust their application data when a Validation Error is received and then resubmit the application to the SBA queue.

Resolved by SBA

Resolution through SBA Review

No action can be directly taken by the Lender. Further documentation required from the borrower. SBA will review the application once documentation is provided for review.

Unexplained Hold Codes

No path to resolution currently provided by SBA. Each circumstance is unique.

Error Code Updates on Biz2Credit Dashboard

The screenshot shows the Biz2Credit dashboard interface. At the top left is the Biz2Credit logo, and at the top right is a 'My Account' dropdown menu. Below the logo are navigation links for 'Dashboard' and 'Applications'. A green banner at the top contains a message about starting a PPP application. A progress bar below the banner shows five stages: 'Get Started', 'Application', 'Pending', 'Submitted', and 'Get Funds(\$)', with 'Submitted' being the current stage. Below the progress bar is an 'SBA ALERT' box with an information icon and text explaining that the SBA is performing more validations, leading to longer processing times. Below the alert is a main content area with a heading 'Paycheck Protection Program SBA response needs you to review'. The text explains that the application could not be validated by the SBA and provides instructions on how to review the response. To the right of this text is a red-bordered box titled 'SBA VALIDATION RESPONSE' with an exclamation mark icon. It states 'FIRST DRAW LOAN NUMBER IS MISSING' and explains that the SBA's automated systems have determined that the second draw loan application is missing the correct first draw SBA loan number. It provides a 'Modify Application' button and a detailed error message: 'detail: For a Second Draw PPP Loan, you must provide the First Draw (or original PPP) loan number. Reference Error: E0004'. Below the error message is the text 'Error code: E0004'. To the right of the error box is a 'Have a question?' section with links to 'Learn More About the PPP', 'Read our PPP FAQs', and 'Visit the COVID-19 Hub'.

Follow updates posted on Biz2Credit dashboards for the most up to date information about applications

Updates on the client's Biz2Credit dashboard are often the fastest way to get news about your application. From the View Application page you will also be able to see the information that is being posted to the client's dashboard.

As new Validation Error information comes to light we are publishing actions on your dashboard.

There is no guarantee that an application will be accepted by the SBA following resubmission. Validation Errors and SBA credit decisions are at the discretion of the SBA.

Understand Validation Response Messages

Descriptive error title and full description is provided for context.

The official SBA error message is displayed in the call-out box. The error code is listed below for reference. This is what can be referred to the SBA. Reference a Validation Error with this error code.

Action for the client to take is described here.



SBA VALIDATION RESPONSE

VALIDATION COULD NOT BE COMPLETED

The SBA's automated systems have determined that there is an issue with the application that was submitted for this business. Please read below for full information the SBA has provided.

Here is the SBA error message:

detail: The owner type for the business selected should be an individual Error: E0025

Error code: E0025

You can [Modify the Application](#) to attempt to correct this error.

 [Modify Application](#)

We cannot guarantee that the application will be accepted after being modified.